

**MINUTES OF A MEETING OF ARNCOTT PARISH COUNCIL HELD ON 6th NOVEMBER 2018 IN THE
VILLAGE HALL AT 7.30 PM**

PRESENT: Paul Wilson, Peter Barnard, and Ade Doore.

APOLOGIES: Lee Savidge, Martin Byrne, Andy Poppitt, Di Selby and David Hughes (CDC)

ALSO PRESENT: Dan Sames (OCC)

3 residents.

73. Declarations of Interest

None.

74. Minutes of the Last Meeting

The minutes of the meeting held on 2nd October 2018 were agreed as drawn.

75. Councillor's Update

Cllr Sames reported that the officer looking at home to school routes would be carrying out a safety assessment of the walking route from Arncott to Ambrosden school during the week commencing 12th November 2018. This is following the publication of safety standards for such walking routes. If OCC conclude that the walking route is safe, he will suggest that consideration is given to the primary school children being dropped off at school when the school bus stops in Ambrosden to collect children attending senior schools in Bicester.

The Parish Council stressed that they had particular concerns about the quality of the pavements and the safety of the route in inclement weather. The Council suggest that, if OCC proceed with the suggestion that children in Arncott walk to school, it will be necessary to install a light controlled crossing by the Tally Ho buildout to enable walkers to cross the road safely. Councillor Sames reported that the white lines on the Ploughley Road had been repainted, and, in view of his work commitments, other issues would be followed up in the New Year.

76. Report from the Village Hall Committee

a. The Village Hall's financial position is (at 12th October 2018)

Credit £12,747.14

The ACA is (as at 28th September 2018)

Business Savings Account credit: £1,237.72

Community Account (300 Club) credit £7,315.95

and its Accounts have been submitted to the Charity Commission

and there has been a reduction in the direct debit to Castle Water. There is a good level of lettings for November.

Future Events –

VHMC

17th Nov - Christmas Craft Fair - help in setting up the hall is required.

ACA future events.

9th December – Children's Christmas party.

11th December - Christmas Carol service.

05th January 2019 - Seniors Christmas party.

16th February 2019 - ACA Valentines Event.

There will also be:

10 November - Quiz night for charity.

Management Committee Projects and Improvements –

The VHMC have considered the quotes tendered and unanimously approved the acceptance of the quote from DAT, and confirmed that the matter should now be referred to the Parish Council

Reports - Parish Council –

P Wilson reported on the minutes for the parish council. In response to discussion about the construction of a speed hump at the new build out in Murcott Road it was clarified that OCC had advised that it would not

improve safety. Despite traffic still exceeding the speed limit entering the 30mph zone the existing system moved traffic away from vehicles waiting to turn out of Village Close.

The ACA and VHMC committee are considering restructuring. Proposals will be considered further.

After discussion the Committee confirmed that the ACA could use the Hall free of charge for a regular indoor table top sales event, provided this did not displace a paying event.

No football games have been played recently, possibly due to pitch following the heatwave over the summer. They noted that conditions in the changing rooms had greatly improved and thanked Bardwell FC for what was obviously a great deal of hard work.

The VHC requested that the Parish Council consider expanding the village fete onto the Village Green. This request will be added to the agenda for a Parish Council meeting for formal discussion.

77. Planning Applications

Development of 2 No dwellings and new access

Land At Ploughley Road Arncott Bicester OX25 1NY

Ref. No: 18/01757/F

The Parish Council had no objections, but had a concerns about the ability to construct a safe access to and egress from the development.

78. Planning Decisions

None.

79. Finance.

The current financial position of the Parish Council is shown in Appendix 1.

Cheques were authorised as follows :-

Payee	reason	Cheque number	amount
Low Carbon products Ltd	benches	101676	£711.17
Chris Drewett Signs	Village signs	101677	£378.84
Messenger cast stone and concrete products ltd	Playing field barrier	101678	£1332.00
RBL	wreathe	101679	£21.50

F Milloy	cleaning	101680	£140.00
Mrs A Davies	CI salary + expenses	101681	£161.05
HMRC	CI tax	101682	£37.80
Tracey Reed	War Memorial graden	101683	£54.00

80. Parish Council matters.

a. **Work to the playing field.**

The Clerk is still chasing Cherwell District Council, for approval for the project and whether the Council requires planning permission for the development.

b. **Woodpiece Road parking update**

An update from CDC on 6th November contained no further news yet as to which part of 2019 / 2020 will see construction beginning.

c. **Grass area next to the Village Hall**

The Parish Council is considering putting in a hard surface for additional parking. Estimates for heavy duty grass reinforcement mesh have been obtained, which suggest that the cost of materials would be in the region of £1360 + VAT. The area now requires accurate measurement to confirm the full cost.

d. **Playing field fence**

The contract for the work to the fence has been awarded to DM Fences from Bicester. Work planned to start on November 13th. The cost for 30 bollards and delivery is £1110 (ex VAT) and the cost for installation is £1440(ex VAT)making a total cost of £2550. The Parish Council has bought the bollards, and DM Fences will arrange for delivery to its premises.

e. **Road repairs and Missing Manhole Cover**

A temporary cover has been placed over the manhole in Buchanan Court. The Council has noted that details of the supplier of the manholes are on the manhole cover higher up the road, and wondered why the Housing Association had not followed this up.

f. **Village Green**

The Parish Council awaits suggestions from residents as to appropriate action to take to improve the boundary between the Village Green and Green Lane.

g. **Youth Facilities/Playground update**

Ongoing.

h. **Playing field seats**

Two new seats have arrived and will shortly be installed when the playing field fence is installed. The Cost of the seats (ex VAT) and including delivery is £592.64. The cost for removing two broken seats and constructing new bases 2mtr x 1mtr a 150mm thick is £435(ex VAT). The two existing concrete slabs will also be broken up and removed, the hole will be filled with spoil from the new seat bases and the bollard holes in readiness for the installation of the art project benches due in April / May 2019. The cost of removal of both slabs is £150.

i. **Carpark and Playground signs.**

These have arrived and will shortly be installed.

j. **Vehicle Activated speed sign**

The Clerk will circulate details of suppliers to all Councillors.

k. **Oxford to Cambridge Expressway**

A public consultation on the recommended route will take place in the Autumn 2019.

l. PA system for the Village Hall

The VHC have identified a system from DAT (Deaf Awareness Technology) that satisfies the requirements. The system includes an induction loop and amplifier, microphones etc. The total nett cost looks to be £3170 including installation, commissioning and training. The Parish Council agreed to this quote, which will be paid for from the Sun Edison grant and Parish funds. It will need to be contained in a secure cabinet in the Village Hall.

m. Verge by Village Close

The Chairman reported that this has now been cleared and the verge had been added to the Village's grass cutting schedule.

81. Correspondence

The Clerk reported a suggestion from St Mary's Church Ambroden for a contribution of £25 towards their forthcoming Christmas tree festival. The Parish Council agreed not to make a contribution at this time.

82. Public Participation

None.

83. Any Other Business

The Autumn 2018 edition of the community halls newsletter referred to a scheme called Community Payback. The Clerk was asked to chase up information as to how the scheme works and consider whether it could be used to sort out the ditch in Mill Lane.

The Chairman reported that had met Bicester Tree services on Friday Oct 5th. The Parish Council agreed to accept the quote of £1685 (ex VAT) for necessary tree and hedge work which will be carried out in the spring 2019.

Resilience activity

A date needs to be agreed for a practice event and the drafting of instructions for the use of the generator. Volunteers are required to provide support should the Village Hall be required as an emergency centre for residents.

84. Date of Next Meeting

4th December 2018 at 7.30pm in the Village Hall.

Arccott Parish Council		Monthly Financial Report	
		Parish Council Meeting	06 November 2018
Payments processed since last meeting			£5,444.54
02-Oct-18	Moore Stephens	101669	£276.00
02-Oct-18	Mr F Milloy	101670	£140.00
02-Oct-18	CDC	101671	£576.58
02-Oct-18	Mrs A Davies	101672	£160.85
02-Oct-18	HMRC	101673	£38.00
02-Oct-18	Came and co	101674	£1,883.11
02-Oct-18	Mr M Dempsey	101675	£2,370.00
Receipts processed since previous report			£0.00
Bank Reconciliation		Statement dated	30 October 2018
		Cambridge BS Account	£75,266.73
		Savings account	£9.64
		Current account	£59,536.82
Items not yet cleared:			
Receipts	None		
Payments	M Byrne cancelled		£37.75
			£0.00
		Net Total	<u>£134,775.44</u>